



**CITY OF NEWPORT
PARK BOARD MEETING MINUTES
NEWPORT CITY HALL
APRIL 26, 2018**

1. CALL TO ORDER

Chairperson Emily White called the Park Advisory Board Meeting to order on April 26, 2018 at 6:00 p.m.

2. ROLL CALL

Present (5): Chair Person Emily White, Board Member Heidi Tweeten, Board Member Anita Perkins, Board Member Jared Flewellen and Board Member John Graber

Not Present (0): None.

Non-Voting Members Present (1): Executive Director Matt Yokiell

Present (1): Council Liaison Mayor Dan Lund

3. ADOPT MINUTES

Motion by Board Member Perkins to adopt minutes from March 22, 2018 Park Board Meeting. Second by Board Member Tweeten. Approved 5-0.

4. ADOPT AGENDA

Motion by Board Member Flewellen to adopt agenda as presented. Second by Board Member Graber. Approved 5-0.

5. CHAIRPERSON REPORT

Chairperson White had no additional information to report.

6. BOARD REPORTS

A. Anita Perkin

Board Member Perkins stated that she had sent out thank you letters to the various volunteers throughout the city.

B. Heidi Tweeten

Board Member Tweeten had nothing at this time

C. Jared Flewellen

Board Member Flewellen asked that the previous minutes be attached to agendas when they go out. Others stated that the minutes were attached.

D. John Graber

Board Member Graber had nothing at this time.

7. NEW/OLD BUSINESS

A. Joint Meeting With Planning Commission

Chairperson White asked if board members would be available on May 10 at 5:30pm to meet with planning commission to go over park improvement plans.

Motion by Chairperson White for the Park Board to be present at the May 10, 2018 Planning Commission meeting. Second by Board Member Flewellen. Approved 5-0.

B. ERA Fields

Steve Bern with Newport Athletic Association (NAA) spoke about the upcoming baseball and softball season. Reservations are booked at both Loveland fields but he would like to see more use at the elementary school fields. He would also like to the ability to hold games at field 2 in Loveland but that would require an outfield fence. Steve talked to East Ridge Athletic Association about donating money to go towards a temporary fence. They would agree to donate \$1,000 of the approximate \$2,000 cost of the fence and the City would then own the fence and could use it on other fields if a permanent fence was constructed on field 2. Steve Bern would also like to see more park use by organizations that include Newport youth in the activities.

Motion by Board Member Flewellen and second by Board Member Graber to ask staff to explore acceptable temporary fencing options. Approved 5-0.

Steve Bern also stated that ERAA purchased an equipment box, bases, and other equipment for Loveland Park in place of the Pioneer storage fee of \$600 during 2017/2018.

Motion by Board Member Flewellen and second by Board Member Graber to accept donation from ERAA in lieu of a \$600 storage fee. Approved 5-0.

Board Member Perkins would like to see more flyers and information sent home with students to alert parents informing them of what summer rec programs are available and the deadlines for registration. Chairperson White suggested adding info to the quarterly City newsletter. Dan Lund stated that Newport pays for all of the mailings that go out in Woodbury to also be sent to all Newport residents so they have the info. More effort may be required to get the word out to all residents in order to increase usage by citizens.

8. EXECUTIVE DIRECTOR'S REPORT

Executive Director Matt Yokiell stated seedling trees were purchased for students to plant at Bailey School Forest on May 9th. Public works will prep site and volunteers will assist with planting. New larger ADA portable toilets do not fit in existing surrounds so they will need to be modified or taken down to accommodate larger facilities. River levels are not predicted to reach a level that will create many problems for Newport residents.

9. ADJOURNMENT

Member Board Perkins motioned to adjourn the Park Advisory Board Meeting. Seconded by Board Member Flewellen. Approved 5-0.

The Park Board Meeting was adjourned on April 26, 2018 at 6:41 p.m.

Respectfully Submitted By:

Matt Yokiell
Executive Director

Signed: _____
Emily White,
Park Advisory Board Chairperson