



**CITY OF NEWPORT  
PARK BOARD MEETING MINUTES  
NEWPORT CITY HALL  
September 27, 2018**

**1. CALL TO ORDER**

Board Member Perkins called the Park Advisory Board Meeting to order on September 27, 2018 at 6:02 p.m.

**2. ROLL CALL**

Present (3): Board Member Anita Perkins, Board Member Heidi Tweeten and Board Member John Graber

Not Present (0): Chairperson Emily White, Board Member Jared Flewellen

Non-Voting Members Present (1): Executive Director Matt Yokiell, Council Liaison Dan Lund

**3. ADOPT MINUTES**

Motion by Board Member Graber to adopt minutes from July 26, 2018 Park Board Meeting. Second by Board Member Tweeten. Approved 3-0.

**4. ADOPT AGENDA**

No comments made to change agenda

**5. CHAIRPERSON REPORT**

Chairperson White Not present

**6. BOARD REPORTS**

**A. Anita Perkin**

Nothing at this time

**B. Heidi Tweeten**

Board Member Tweeten is working to finalize Tree Trek sign design and content. Would still like to ID trees that will have signs this fall. Also discussed the possibility of a Historical Society Grant to provide other educational signs at Bailey School Forest. She was looking for ideas of possible educational topics to take back to propose for the grant

**C. Jared Flewellen**

Not present

**D. John Graber**

Nothing at this time

## 7. NEW/OLD BUSINESS

**Board Member Perkins** stated that the annual buckthorn removal day will be October 27<sup>th</sup> from 9-noon at Bailey School Forest. She will talk with staff about getting waivers out to students to take home to parents. Perkins also discussed Newport park survey handed out at Pioneer Day and requested that the survey be added to the minutes. Board member Tweeten added that she felt the survey indicated the playgrounds were adequate for the most part but was also disappointed that more of the sports equipment was not being fully utilized.

**Council Liaison Lund** updated the Park Board that park dedication funds had been increased for new development to help offset the potential increased use of the parks by residents of new additions. He also suggested holding a workshop to visit and discuss the development of the new Cedar Lane park area and suggested it may be time to add a trail that would connect the new park to Lions Park and the rest of the trail system in town.

## 8. EXECUTIVE DIRECTOR'S REPORT

Executive Director Yokiell added that buckthorn wrenches had been reserved along with donuts and water secured for buckthorn removal day.

## 9. ADJOURNMENT

Member Board Tweeten motioned to adjourn the Park Board Meeting. Seconded by Board Member Graber Approved 3-0.

The Park Board Meeting was adjourned on September 27, 2018 at 6:19 p.m.

Respectfully Submitted By:

Matt Yokiell  
Executive Director

Signed: \_\_\_\_\_  
Emily White,  
Park Advisory Board Chairperson